

Republic of the Philippines
MUNICIPALITY OF DINGRAS
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions which are authorized to be filled, at (DINGRAS MUNICIPAL GOVERNMENT) in the CSC website:

NILO V. TEJADA

Administrative Officer V

Date: January 3, 2019

No	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Department Head I/ Municipal Health Officer	4411-70	24	73,299.00	Doctor of Medicine	120 hours of Continuing Professional Education/Development (CPE/CPD) training relevant to the practice of profession (40 hours of supervisory / management and 80 hours of technical training taken within the last 5 years	3 years experience as medical practioner	RA 1080	-	Office of the Municipal Health officer

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

NILO V. TEJADA
Administrative Officer V
Dingras, Ilocos Norte
dingrasagbiag@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.