

Republic of the Philippines
MUNICIPALITY OF BAUTISTA
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MUNICIPALITY OF BAUTISTA in the CSC website:

GLORIA A. ISIP

HRMO-Designate

Date: Jan. 07, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Data Controller I	410	6	10,755.00	Completed 2 yrs. in College or HS Grad. w/ relevant voc'l/ Tesda course	None Required	None Required	CSE-Sub.Prof.	N/A	Mun. Planning & Development Coor- dinator's Office
2	Data Controller I	713-16	6	10,755.00	Completed 2 yrs. in College or HS Grad. w/ relevant voc'l/ Tesda course	None Required	None Required	CSE-Sub.Prof.	N/A	Mun. Assessor's Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 25, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

GLORIA A. ISIP
HRMO-Designate
LGU-Bautista, Pangasinan
hrmobautista@yahoo.com.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.