Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines **DEPARTMENT OF EDUCATION**

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

VILMA D. EDA, CESO V
Schools Division Superintendent

Date: January 4, 2019

No.	Position Title	Salary/		Qualification Standards						
	(Parenthetical Title, if applicable)	Plantilla Item No.	Job/ Pay Grade	Monthly Salary	Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	Head Teacher III	OSEC-DECSB- HTEACH3- 60980-1998	16	765 00	BEED or Bachelor's Degree with 18 Professional Education units	24 hours of relevant training	HT for 2 years; or Teacher for 5 years; Teacher-in-charge for 2 years	RA 1080 (Teacher) LET/PBET/BLEPT		Division of Ilocos Norte
2	Head Teacher I	OSEC-DECSB- HTEACH1- 60009-2014	14	Php 26,494.00	BEED/ BSE or Bachelor's Degree with 18 Professional Education units	24 hours relevant training	Teacher-In-Charge for 1 year; or Teacher for 3 years	I FT/PRFT/RI FPT		Division of Ilocos Norte
3	Head Teacher I	OSEC-DECSB- HTEACH1- 60064-2016	14	Php 26,494.00	BEED/ BSE or Bachelor's Degree with 18 Professional Education units	24 hours relevant training	Teacher-In-Charge for 1 year; or Teacher for 3 years	LET/PRET/RLEPT		Division of Ilocos Norte

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 14, 2019.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

VILMA D. EDA, CESO V
Schools Division Superintendent
Brgy. 7B, Giron St., Laoag City, Ilocos Norte
ilocos.norte@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.